

“How to Access and use C panel and Set Up Your Blog Admin Email Account”?

By John Edwards

So you have received your welcome emails from d9 Hosting, and its now time to set the ball rolling by accessing C panel to set up your email account!

However before we do, its very important to note that one of the emails you will receive from d9 is called “New Account Information”, and this is the one of most importance so store it to a folder in your email client account, as a matter of fact create a new folder called “d9 Hosting” and store all the emails in there, now the reason being is because this particular email holds all the access information you will need for the following steps to successfully set up the blog!

So lets access C panel and get started with this reports series of screen-taps..

The screenshot shows an email client interface with a list of emails from D9 Solutions Ltd. The email 'D9 Hosting - New Account Information' is highlighted. A callout box points to it with the text 'All the welcome emails from d9, this is the most important one!'. Another callout box points to the body of the email with the text 'Good advice, Make sure you keep and print this email it`s important for your records and you will need the details to set up your blog!'.

From	Subject	Date
D9 Solutions Ltd.	A Welcome From D9 Hosting	27/01/2010 09:58
D9 Solutions Ltd.	D9 Hosting - Invoice Created	27/01/2010 09:58
D9 Solutions Ltd.	Order Confirmation	27/01/2010 09:58
D9 Solutions Ltd.	D9 Hosting - Invoice Payment Confirmation	27/01/2010 09:58
D9 Solutions Ltd.	D9 Hosting - New Account Information	27/01/2010 10:47
D9 Solutions Ltd.	D9 Hosting - Domain Registration Confirmation	27/01/2010 10:47

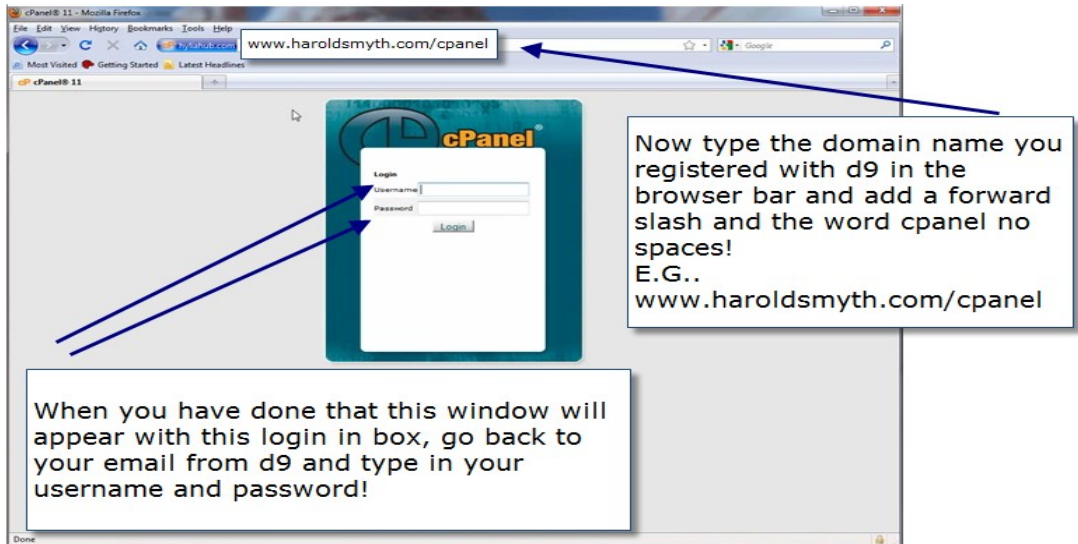
All the welcome emails from d9, this is the most important one!

Good advice, Make sure you keep and print this email it`s important for your records and you will need the details to set up your blog!

Now, type the domain name you registered at d9 into the browser bar, the page below should then appear in the window, this is the page d9 display when your domain name is fully ready to move progress and start building your blog with..



Now don't worry if this page doesn't display when you type in your domain name, because when you register a domain name and purchase hosting, there is what is known as a "propagation" period, that is how long it takes to point your DNS to your hosting account, but because you have registered your domain name within d9, it should only take about 12 hrs. from start to finish, when you see this page you are ready to move on to the next step, however if it still has not appeared contact d9 hosting and it will be resolved!



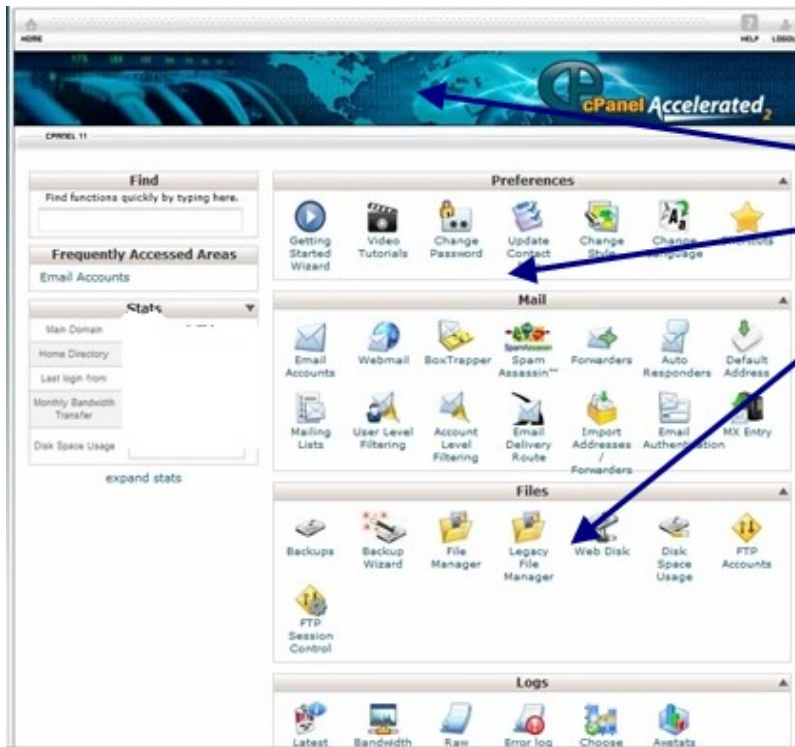
1.) Hosting Account Information

Below are the access details for your hosting account. These login details are for your hosting Control Panel (known as cPanel). Your hosting Cor as setting up email addresses, viewing your website statistics and so on.

Domain:
 Username:
 Password:
 Server Name: Wilde

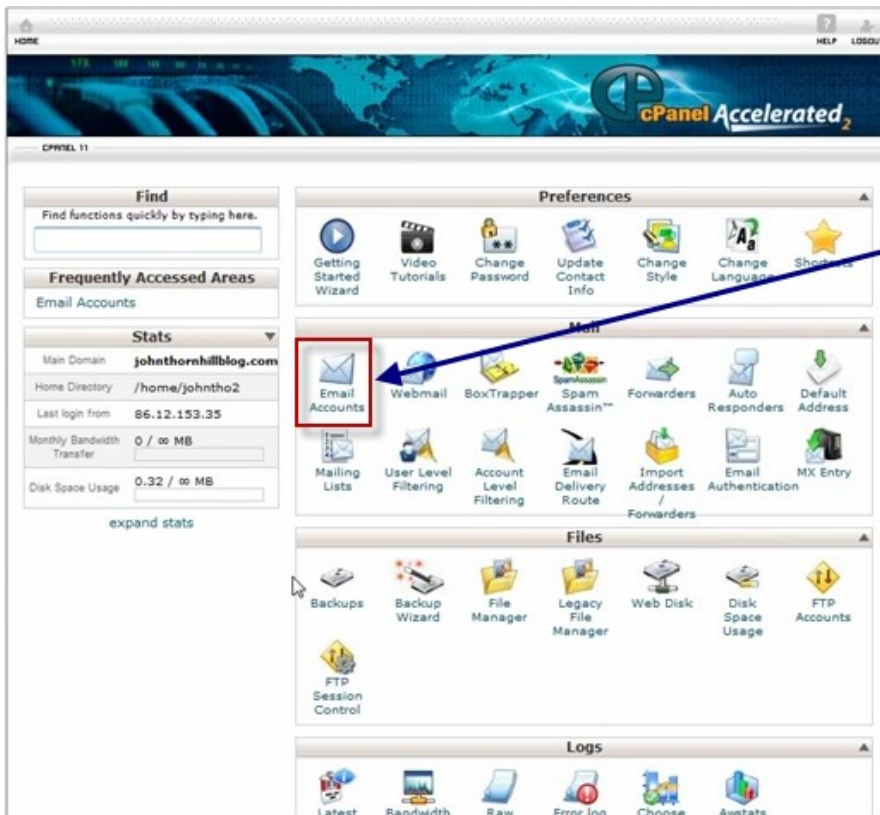
This is the section of the email with the username and password for your Cpanel!

To make sure you get the login details correct simply copy and paste them into the login box!



This is what you should see once you are logged in to C panel

Now the first thing we are going to set up in C panel is an email account this is going to be an email address you will need for correspondence with your blog readers it looks more professional than harold 4455@hotmail.com so lets do it...



First of all click "Email Accounts" icon!

HOME HELP LOGOUT

CPANEL 11

Email Accounts

In this area you can manage the email accounts associated with your domain(s).

Email:

Password:

Password (again):

Strength (why?):

Mailbox Quota: 250 MB Unlimited

Search Email Results per page: 10

ACCOUNT @ DOMAIN	USAGE / QUOTA	ACTIONS
No Accounts Found		

Default Email Account (?)

ACCOUNT	USAGE	ACTIONS
johntho2	0 Bytes	Access Webmail

Note: Disk space usage is recalculated every four hours.
If you need an interface that uses less JavaScript click here.

I would recommend you type "admin" in the box to give your email address more of a business feel to it like so!

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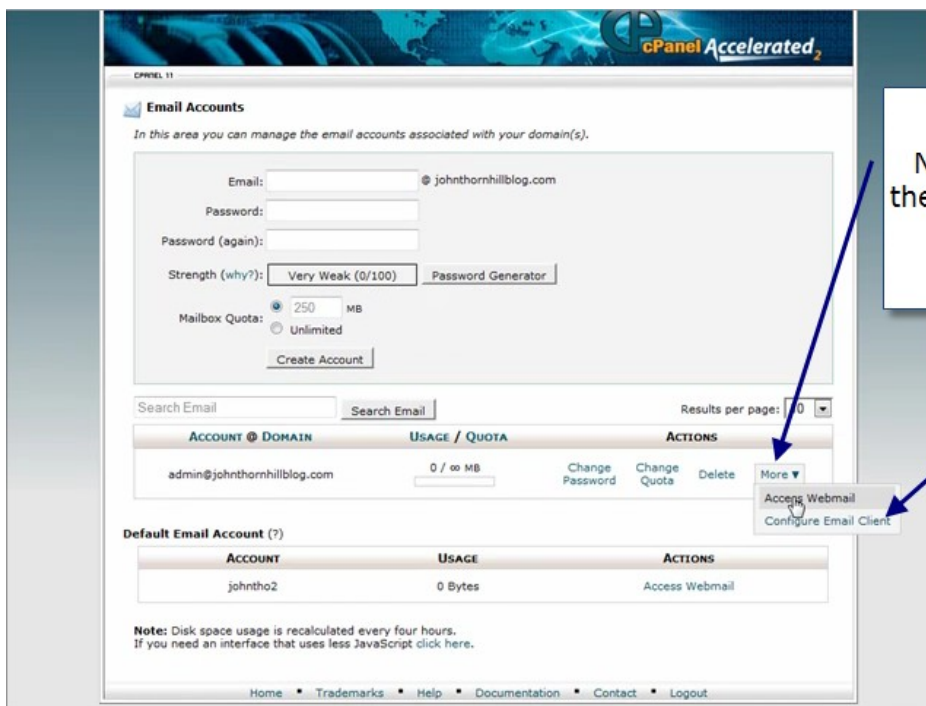
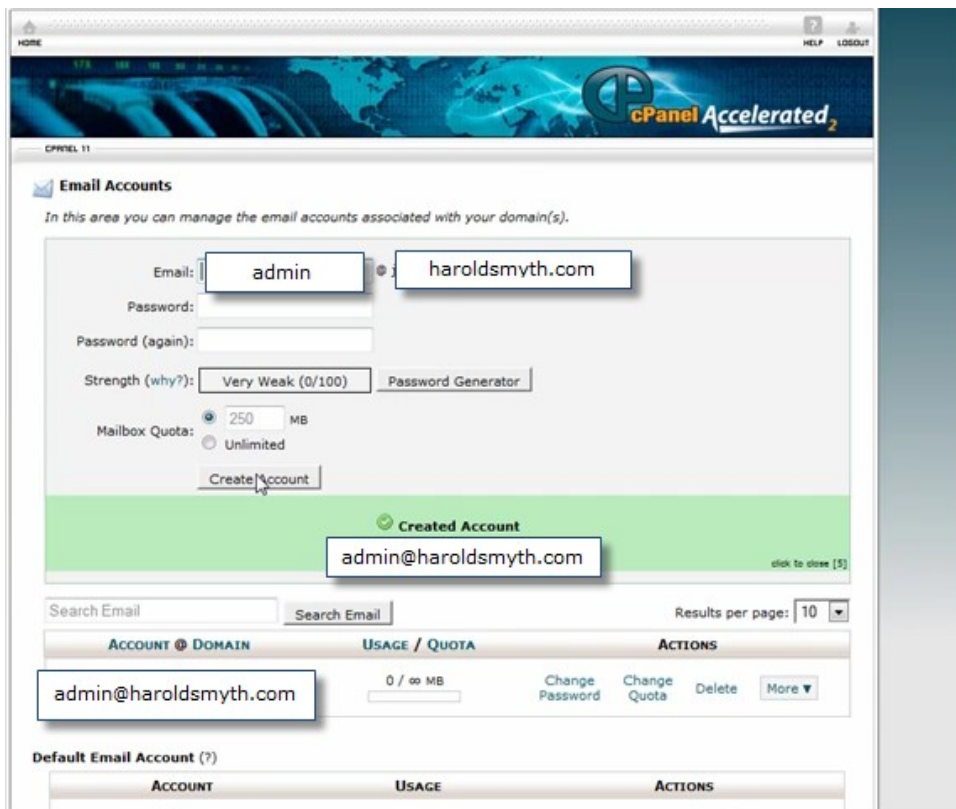
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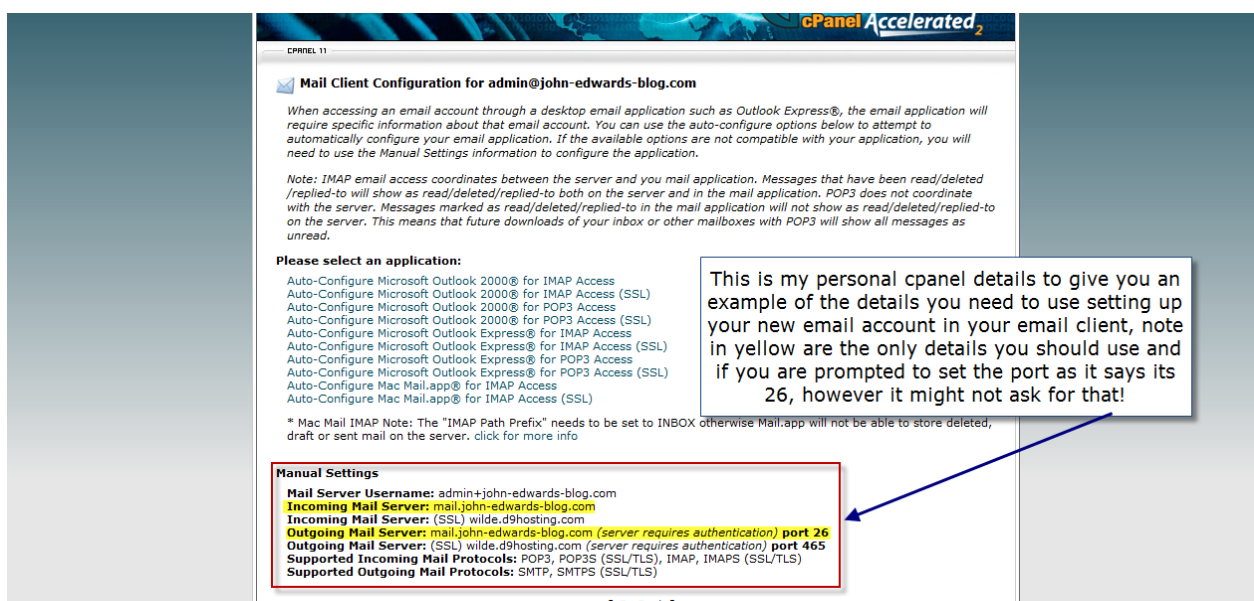
Note: Disk space usage is recalculated every four hours.
If you need an interface that uses less JavaScript click here.

Now select a good strong password, then check this radio button "unlimited", what this does is stop your inbox ever getting full!

Click Create Account!



You will be taken to this page, you have just added your email address to your C panel, now it's time to add it to your email client, for e.g. outlook express, incredimail, etc...



Here are some video tutorials for a few email clients on how to add an extra email account like the one we have just set up on our C panel using the details above ..

[Add-on accounts for Outlook Express](#)

[Add-on accounts for Outlook 2002](#)

[Add-on account for Netscape communicator](#)

[Add-on accounts for Endora](#)

[Add-on accounts for Incredimail](#)

[Add-on accounts for pegasus](#)

If you find your email client isn't one of these then watch them and it should give you a good indication of how to open a new email account with yours, if you experience any difficulty setting all this up with an email client independent from these video tutorials contact your email help section?

That's it for this report, do watch out for the next instalment..

“Part#1-Initial Blog Creation”!

Hope you've enjoyed this report now set up that email account!

Ed

www.digitalwordmedia.com

